



# Nkumba University

CHARTERED SINCE 2006 BY THE GOVERNMENT OF UGANDA

## OFFICE OF THE VICE CHANCELLOR

The mission of the University is to provide an environment that enables the cultivation of Competence, Confidence, Creativity, and Character, in the academic, professional and social interactions.

**Website:** [www.nkumbauniversity.ac.ug](http://www.nkumbauniversity.ac.ug);

**ar@nkumbauniversity.ac.ug**

**Youtube:** [https://www.youtube.com/channel/UCEXOBCs\\_D0A14QXVgK8TvLQ](https://www.youtube.com/channel/UCEXOBCs_D0A14QXVgK8TvLQ)

**Facebook:** <http://www.facebook.com/nkumbauni>

**Twitter:** <https://twitter.com/NkumbaUni>

**GooglePlus:** <https://plus.google.com/u/0/101792166985961997476>

## END OF FEBRUARY 2017 SEMESTER CIRCULAR

### **1. INTRODUCTION**

The February Semester has come to an end today 8<sup>th</sup> June 2017. It is my pleasure that I dispatch this circular to all students, sponsors, and other stakeholders of this University regarding the financial, academic and co-curricular activities. On behalf of the Nkumba University community and on my own behalf I wish to congratulate you all upon completion of this semester.

Nkumba University has continued to provide quality education that cultivates Competence, Confidence, creativity and character in the academic professional and social interactions.

### **2. CHANGES IN UNIVERSITY LEADERSHIP**

Prof. Wilson Muyinda Mande was appointed the Vice-Chancellor of Nkumba University with effect from January, 2017 and Mrs. Martha Luyirika Acting University Secretary.

### **3. MEMBER OF THE NATIONAL COUNCIL FOR HIGHER EDUCATION**

Prof. Wilson Muyinda Mande was elected by the Uganda Vice-Chancellors Forum – to represent Senates of Private Universities at the National Council for Higher Education.

### **4. MAY INTAKE 2017**

The University introduced the May Intake which commenced in May 2017 with Bachelor of Business Administration (BBA) at Kampala Campus. The purpose of the additional intake is for the convenience of those interested to enrol for University Studies at that time of the calendar year. The other study arrangements / sessions,

which include **DAY, EVENING, WEEKEND** and **DISTANCE LEARNING**, were also designed for the convenience of the students.

#### **SCHEDULE FOR MAY INTAKE 2017**

<b>No.</b>	<b>ACTIVITY</b>	<b>STARTING</b>	<b>ENDING</b>
1	Reporting dates for Freshers on Day Session	Tuesday 2 <sup>nd</sup> May 2017	End of July, 2017
2	Orientation for Days	Thursday 4 <sup>th</sup> May 2017	Saturday 6 <sup>th</sup> May 2017
3	Lectures for Day Students	Monday 08 <sup>th</sup> May 2017	Friday 21 <sup>st</sup> July 2017
4	Reporting & Beginning of Lectures for Weekend Students (Post Graduate Only)	Saturday 6 <sup>th</sup> May 2017	Sunday 23 <sup>rd</sup> July 2017
5	End of May Semester Examinations Day Programme	Monday 24 <sup>th</sup> July 2017	Sunday 30 <sup>th</sup> July 2017
6	Examinations for Weekend students-May Intake 2017	Saturday 22 <sup>nd</sup> July 2017	Sunday 30 <sup>th</sup> July 2017

#### **5. BEGINNING OF AUGUST 2017 SEMESTER FOR DAY & EVENING/WEEKEND STUDENTS**

<b>No</b>	<b>ACTIVITY</b>	<b>STARTING</b>	<b>ENDING</b>
1	Reporting for August Semester (Day programme Opens on)	Monday 7 <sup>th</sup> August 2017	August semester ends on Sunday 10 <sup>th</sup> December 2017
2	Orientation for Freshers	Wednesday 9 <sup>th</sup> August 2017	Saturday 12 <sup>th</sup> August 2017
3	Lectures for Day and Evening Students	Monday 14 <sup>th</sup> August 2017	Sunday 19 <sup>th</sup> November 2017
4	Lectures for Weekend Students	Saturday 19 <sup>th</sup> August 2017	Sunday November 2017
5	End of August Semester Examinations	Monday 20 <sup>th</sup> November 2017	Sunday 10 <sup>th</sup> December 2017

## 6. DISTANCE LEARNING PROGRAMME

- (a) School of Education, Humanities and Sciences will conduct its distance learning session as indicated below:

<b>MAIN CAMPUS</b>		
<b>ACTIVITY</b>	<b>STARTING</b>	<b>ENDING</b>
Reporting date	Saturday 26 <sup>th</sup> August 2017	3 <sup>rd</sup> September 2017
Examinations	Tuesday 29 <sup>th</sup> August 2017	<b>Sunday 3<sup>rd</sup> September 2017</b>
Lectures	Monday 4 <sup>th</sup> September 2017	Sunday 10 <sup>th</sup> September 2017
<b>IN THE DISTRICTS OF KYEGEGWA, AMURIA AND GULU</b>		
<b>ACTIVITY</b>	<b>STARTING</b>	<b>ENDING</b>
Reporting & Registration	Monday 4 <sup>th</sup> September 2017	Sunday 17 <sup>th</sup> September 2017
Examinations	Tuesday 05 <sup>th</sup> September 2017	Sunday 10 <sup>th</sup> September 2017
Lectures	Monday 11 <sup>th</sup> September 2017	Sunday 17 <sup>th</sup> September 2017
<b>(b) School of Business Administration-Distance Learning</b>		
<b>ACTIVITY</b>	<b>STARTING</b>	<b>ENDING</b>
Reporting	Friday 7 <sup>th</sup> July 2017	Saturday 22 <sup>nd</sup> July 2017
Examinations	Tuesday 11 <sup>th</sup> July 2017	Sunday 16 <sup>th</sup> July 2017
Lectures	Monday 17 <sup>th</sup> July 2017	Saturday 22 <sup>nd</sup> July 2017

## 7. SCHEDULE FOR RESEARCH/INTERNSHIP PLACEMENT FOR BOTH UNDERGRADUATE AND POSTGRADUATE STUDENTS 2017

<b>SCHOOL</b>	<b>LEVEL</b>	<b>STARTING DATES/Period</b>	<b>ENDING</b>
<b>School of Social Sciences</b> <i>Oral defence sessions</i>	<b>Degree finalists</b>	June, July 2017	August 2017
<i>Internal, External and viva voce</i>	<b>Postgraduate</b>	June, July 2017	August 2017
<i>Register for Internship</i>	<b>3<sup>rd</sup> year 1<sup>st</sup></b>	Before June	

	<b>semester/ 2<sup>nd</sup> Year 1<sup>st</sup>Semester Diploma</b>	2017 holiday	
<b>School of Education, Humanities &amp; Sciences</b> <i>(Internship/Blockplacement)</i>	<b>Degree</b>	Monday 12 <sup>th</sup> June 2017	Friday 7 <sup>th</sup> July 2017
School of Sciences <i>(industrial attachments and internship)</i>  <i>Dissertation submission/Viva voce</i>	3 <sup>rd</sup> year & 2 <sup>nd</sup> year	June and July 2017	Report submission – <b>End of Aug, 2017</b>
	<b>Degree</b>	2nd August 2017	4 <sup>th</sup> Aug,2017
	<b>Masters</b>	5 <sup>th</sup> Sept, 2017	6 <sup>th</sup> Sept,2017
<b>School of Business Administration</b>	Viva voce for Degree/ Master	31 <sup>st</sup> July, 2017	Mid Sept, 2017
<b>School of Commercial, industrial Art and Design</b>	Degree	Dates to be announced	
<b>School of Law</b>	Degree	Dates to be announced	

## 8. REGISTRATION AT THE BEGINNING OF THE SEMESTER

All students are required to register within the first two weeks of the semester in their respective Schools. Register every course-unit, missed paper(s) and retakes. This should be done irrespective of whether one has fully paid up or not. Students who will not abide by this regulation, will find it hard to do examinations.

## 9. FEES FOR AUGUST 2017 SEMESTER

- (a) Fees for all continuing students remain the same.
- (b) All February Intake 2017 students, and those joining in August 2017, are advised to check on your admission letters for August 2017 semester fees.
- (c) Fees for all PhD and continuing Distance Learning students remain unchanged.

## 10. TUITION PAYMENT PROCEDURE AND OTHER RELATED FEES

All students are advised to pay their tuition and other fees, in a more convenient way by following simple steps to generate your payment invoice before proceeding to pay fees in the bank:

- a) Use the Bank Reference Number appearing on the right hand side of your admission letter to pay the Initial Registration Fee (**as sign of acceptance of admission**).
- b) Log on to the students Portal using the following link:<https://enkumba.nkumbauniversity.ac.ug>. This can be done from anywhere within Uganda.
- c) The System will give you an access code and temporary password. Sign into your Portal using the access code and temporary password. The System will prompt you to change the temporary password to a desired password of at least six characters.
- d) Then generate a Payment Advise Slip by selecting the Year and Semester being paid for, and amount you intend to pay. **DO NOT FORGET TO PAY BANK CHARGES** (which is excluded from your invoice).
- e) Students can login in anytime, to view their payment history among other things.
- f) You can get assistance from both the University (**NUICTS and ARIMSStaff**) and the Banks. Seek for help from university staff whenever you are stuck on the following telephone contacts:
  - Vincent Segawa                      0703646315
  - Godfrey Jjuuko                      0782026820
  - Edith Nabireeba                      0702843487
- (g) **Please note:** No student will be allowed to sit for End of Semester Examinations with tuition balance.

## 10. ADMISSIONS AT NKUMBA UNIVERSITY

Nkumba University is currently receiving applications for admission to both Kampala and Main campuses for the August 2017 semester for all programmes.

The University offers courses on Certificate, Diploma, Degree, Postgraduate Diplomas, Masters, and PhD by research. "O" level leavers can also be admitted to Certificate programmes. So inform all friends, relatives and other interested people to join the programmes.

**Application forms can be accessed on Nkumba University**

**website:**[www.nkumbauniversity.ac.ug](http://www.nkumbauniversity.ac.ug).or the Front Desk at Nkumba University Kampala Campus or Academic Registrar's office at Main Campus upon payment of UGX50,000/=.

For payment of both Application form and Admission letter; you get the bank code by accessing the **zeepay.nkumbauniversity.ac.ug** to get the bank payment reference code.

You may also apply through our coordinating offices at Kyegegwa Junior School Mr. Godfrey Rwebembera on 0774658382, Amuria - Mr Collin Obwalinga 0782058612, and Gulu Republic School Ms. Phiona.

**11. PhD PROGRAMME**

Nkumba University runs a PhD programme by research. The programme takes a minimum duration of three years. In the first year, the candidates are equipped with advanced research skills. Admission to the PhD for August Intake 2017 is ongoing.

**12. STUDENTS' LOAN SCHEME OFFERED BY HIGHER EDUCATION STUDENTS FINANCING BOARD (HESFB)**

The Higher Education Students Financing Board is a government department through which government manages the students' Loan Scheme. So, students who are pursuing studies in science related programmes Computer Science, Public Health, Science Education, Environmental Science may apply for the student loan.

Interested students can contact the Higher Education Students Financing Board on website:[www.hesfb.go.ug](http://www.hesfb.go.ug).or contact Mr. Patrick Mulindwa the Deputy Academic Registrar, Nkumba University, on 0772490310

*Modalities of the Loan Scheme*

The loan scheme is intended for students who are admitted to University's academic programme but cannot afford higher education fees. The loans are payable on very modest terms (7% Interest) to enable them to pursue their studies.

**Higher Education Students Financing Board  
Plot 1 Lourdel Road, Lourdel Towers, Floor 7  
P.O. Box 16810 Wandegeya, Kampala-Uganda  
<http://www.hesfb.go.ug>  
Tel. +256-0414-255-300  
E-mail: [info@hesfb.go.ug](mailto:info@hesfb.go.ug)**

### **13. ACTIVITIES DURING THE FEBRUARY 2017 SEMESTER**

#### **(a) National Security Conference**

The School of Social Sciences organised a National Security Conference at Nkumba University on 3<sup>rd</sup> May 2017. The conference was centred on the theme: *Civil Society and Security Governance in Uganda: Breaking the Divide between State and non-state Actors*.

The objective of the conference was to enhance the understanding of national security for national development.

#### **(b) Human Rights Debate**

Nkumba University students participated in the national Human Rights debate at Uganda Martyrs University, where 37 universities took part. Nkumba University was in fourth (4<sup>th</sup>) position overall.

#### **(c) Wildlife Conservation Symposium**

Nkumba University hosted the Wildlife Conservation Symposium on 15<sup>th</sup> February 2017 during their celebrations marking 8 years of the Wildlife Centre with the support by the Government of Japan. The main guests were officials from Japanese Embassy and JICA.

#### **(d) United Nations Wildlife Day Competition**

United Nations Wildlife day competition hosted by Uganda Broadcasting Corporation (UBC) held on 28<sup>th</sup> February 2017. Nkumba University, represented by seven (7) students namely Messrs Ocaya Cosmic, Blick Carol Gloria, Nyiraneeza Gasheegu, Bizibu Sam, Niwandida Jimmy, Arinaitwe Geoffrey, and Aweko Rhita from Wildlife, Environment, and Tourism programmes in the School of Sciences. They **won** the UNITED NATIONS WORLD WILDLIFE DAY QUIZ 2017 EDITION on 28<sup>th</sup> February 2017 in Uganda Broadcasting Corporation TV Studio. They competed with the representatives of Makerere University, Kyambogo University, and Katwe Wildlife Research Training Institute (Kasese).

The Uganda Wildlife Authority organized World Wildlife Day Quiz competition 2017. Nkumba University Student's Chapter of Wildlife Club of Uganda won the competition. Congratulations!

#### **(e) 9<sup>th</sup> National Council for Higher Education Exhibition**

Nkumba University participated in the 9<sup>th</sup> National Council for Higher Education held at Lugogo show grounds from 9<sup>th</sup> to 11<sup>th</sup> March 2017. The

Information Computer Technology, Journalism and Science departments show cased. This was a great experience.

- (f) Two SCIAD students pursuing MA CIAD programme were selected for the Erasmus+ student mobility programme. They are to travel to Austria to begin their February 2018 semester studies at FH Joanneum University of Applied Sciences. In the Exchange programme, one foreign student under the same programme will come to Nkumba University around the same time.

(g) **Guild Elections 2017/2018**

The Students Guild Elections 2017/2018 were held on Saturday 1<sup>st</sup> April 2017. A total of 515 students voted. The Guild President elect, Julius Bukyana Bachelor of Journalism was sworn in on Monday 10<sup>th</sup> April 2017 together with the Guild Members of Parliament.

(h) **Sports and Games**

*Nkumba University participated in sports and games activities as indicated in the table below:*

<b>Team</b>	<b>Dates</b>	<b>Tournament</b>	<b>Position</b>
Nkumba Football team	29 <sup>th</sup> March 2017	University League	Nkumba beat St. Lawrence 4-1
Nkumba Volleyball club <b>(Women)</b>	8 <sup>th</sup> April 2017 & 9 <sup>th</sup> April 2017	Kabaka's Birthday Volleyball	16 teams participated and Nkumba lifted the trophy
Nkumba Volleyball Club <b>(Men)</b>	8 <sup>th</sup> April 2017 & 9 <sup>th</sup> April 2017	KIU Open Volleyball	Nkumba beaten in the Quarter finals by A1 Volleyball Club
Football Team	12 <sup>th</sup> April 2017	University League Nkumba and MUBS	Goalless draw with MUBS
Football Team	29 <sup>th</sup> April 2017	University League Nkumba and Kumi	Nkumba beat Kumi 4-1. Nkumba is at the top of the Table with 7 points in University League.

We are very proud of our sportsmen and women. Congratulations.

**Training Offer at International School Uganda (ISU) at Lubowa**

Nkumba University is grateful to International School Uganda (ISU) at Lubowa for offering free training to our Volleyball Team (Women) every Tuesday and Thursday. This offer enables female players to get used to an International Court with artificial turf. Nkumba University is grateful for this opportunity.



## **16. UPCOMING EVENTS**

### **(i) 20<sup>th</sup> Graduation Ceremony 2017**

This years' graduation will be held on the last **week of October 2017**. So, all finalists are reminded to clear with their respective Schools and Accounts Department on time to avoid inconveniences. Preparations are underway to have a colourful function.

### **(ii) Carnegie African Diaspora Fellowship Program (CADFP)**

Nkumba University won the Carnegie African Diaspora Fellowship Programme (CADFP) to host an African Diaspora scholar from the United States to work on a collaborative project on Enhancing Graduate Students and Academic Staff Mentoring Publications and Grant Writing from 5<sup>th</sup> – 9<sup>th</sup> June 2017.

The project is facilitated by Assoc. Prof. Robert Byamukama together with Prof. Jared SaginiKeengwe from University of North Dakota, USA. The prestigious programme is funded by the Carnegie Corporation of New York and managed by the Institute of International Education (IIE).

### **(iii) CBS-POWESA EXHIBITION**

Nkumba University will participate in the forthcoming CBS-POWESA exhibition from 20<sup>th</sup> -27<sup>th</sup> June 2017. You are all reminded to prepare items you can exhibit.

- a) School of Commercial, Industrial Art and Design Conference will be held in August 2017 Semester. This will be a follow up on the first one held in October 2016. The theme will be Preserving the Environment through Art and Design practice.
- b) The School is also preparing for the 7<sup>th</sup> Annual Fashion Show to be held on 2<sup>nd</sup> June 2017 to complete the academic process of the Fashion and Textile Design programme for the finalizing class. You are all encouraged to take part in these programmes.

### **(iv) ALUMNI RELATED ACTIVITIES**

- (a) Some selected alumni will be presented with special recognition on 22nd July 2017 at Nkumba University main campus.
- (b) All alumni are invited on what is slated to be a colourful function.
- (c) Alumni will use the same occasion to revive their Association which has been in abeyance for some time now.

**(v) FUND RAISING**

- In a bid to improve its infrastructure, Nkumba University has planned a fund raising drive to take place on 22nd July 2017 at the main campus.
- The function will be preceded by a charity walk which will be presided over by some important personality in the country.
- All alumni, parents, staff, well-wishers and stakeholders are requested to take part in this drive and contribute generously towards Nkumba University. More details on the fund raising drive will follow soon in the media.

**ACADEMIC PROGRAMMES**

Nkumba University offers academic programmes at the following levels.

<b>Level</b>	<b>School</b>	<b>Duration</b>
<b>Certificate</b>	SBA, SCOS, SOSS, SCIAD, SEHS	<b>1 and 2 years</b>
<b>Diploma</b>	SLAW, SBA, SCOS, SOSS, SCIAD, SEHS	<b>2 years</b>
<b>Bachelors</b>	SLAW, SBA, SCOS, SOSS, SCIAD, SEHS	<b>4 and 3 years</b>
<b>Post graduate diploma</b>	SBA, SCOS, SOSS, SEHS	<b>1 year</b>
<b>Masters</b>	SBA, SCOS, SOSS, SCIAD, SEHS	<b>2 years</b>
<b>PhD ( by research)</b>	Postgraduate studies & research	<b>3 years</b>

Key:

- SLAW - School of Law
- SBA - School of Business Administration
- SCOS - School of Sciences
- SOSS - School of Social Sciences
- SCIAD - School of Commercial Industrial Art and Design
- SEHS - School of Education, Humanities and Science

## STUDY ARRANGEMENT AND SESSIONS

	<b>Session</b>	<b>Programmes</b>	<b>Venue</b>
1	Day	All undergraduate programmes	(i) Main campus - Entebbe (ii) Kampala campus (iii) Distance learning (some)
2	Evening	Undergraduate programmes in SBA	(i) Main campus - Entebbe (ii) Kampala campus
3	Weekend	Undergraduate programmes in SBA, SCOS, SOSS, SEHS	(i) Main campus - Entebbe (ii) Kampala campus
4	Weekend	All postgraduate programmes in SBA, SCOS, SOSS, SEHS	(i) Main campus - Entebbe (ii) Kampala campus
5		PhD by research in School of Postgraduate Studies and Research	Main campus

**For more information about the academic programmes please contact the Academic Registrar office at the main campus, or Kampala Campus, or the liaison officers in the districts of Kyegegwa, Amuria and Gulu as already indicated in this circular. Alternatively more information is available on the Nkumba University website: [nkumbauniversity.ac.ug](http://nkumbauniversity.ac.ug)**

### DISTRICT BASED SCHOLARSHIPS

Nkumba University is offering study scholarships for five (5) students who have successfully been admitted for a degree programme from each district of Uganda. This opportunity is open for those who are joining the University for the first time. Application forms for the scholarships are obtainable from individual District Offices. For details one can call Mr. Kenneth Kababi on 0782445997

### CONCLUSION

Nkumba University wishes you a refreshing vacation.

### I OWE YOU

PROF. WILSON MUYINDA MANDE  
**VICE CHANCELLOR**