



# Nkumba University

Chartered since 2006 by the Government of Uganda

OFFICE OF THE ACADEMIC REGISTRAR

## APPLICATION FOR ADMISSION

FOR OFFICIAL USE ONLY

ADMITTED FOR: (Course / Intake / Study programme.)

**POST GRADUATE STUDIES, MASTERS AND DIPLOMAS**



Serial No. ....

**Return this application to:**

The Academic Registrar  
Nkumba University,

Postal Address  
P. O. Box 237  
ENTEBBE - UGANDA

Telephone Contacts  
+256-0414-374996  
+256-0414-374994  
+256-0414-374992

Email:  
ar@nkumbauni.ac.ug  
Website:  
www.nkumbauniversity.ac.ug

# PART 1

## PERSONAL PARTICULARS

*\* Names must be those that appear on the Applicant's Academic Documents*

(Type of print in block letters)



(a) Family Name (SURNAME) .....

Other Names, .....

(b) Personal Address .....

Postal .....

Tel .....

Fax .....

E-mail .....

(c) Office Address .....

Postal .....

Tel .....

Fax .....

E-mail .....

(d) Give names of relative or other emergency address

Names .....

Postal .....

Fax .....

E-mail .....

(e) Date of Birth

Day  
\_\_\_\_\_

Month  
\_\_\_\_\_

Year  
\_\_\_\_\_

Sex  
\_\_\_\_\_

Country and Place of Birth .....

(f) Nationality .....

Home District .....

Marital Status .....

Region .....

## PART II

### EDUCATIONAL BACKGROUND

- (a) List in chronological order of the higher education establishments you have attended including specialised training having led to the granting of certificates or diploma or degree

(Attach photocopies of Academic Transcripts and Certificates)

NAME OF EDUCATIONAL ESTABLISHMENT	YEARS ATTENDED		DEGREES CERTIFICATES DIPLOMAS OBTAINED	DATE OBTAINED
	FROM	TO		
UNIVERSITY OR EQUIVALENT				
OTHER QUALIFICATIONS				
A'LEVEL				
O'LEVEL				

- (b) RESEARCH & WORKING EXPERIENCE

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## PART III

### EMPLOYMENT RECORD

(Use Separate Sheet if necessary)

NAME OF ORGANISATION (MOST RECENT FIRST)			POST HELD
	FROM	TO	

## PART IV

### COURSE OFFERS

1. Please indicate your choice by using numbers to the adjacent box of the option e.g 1st, 2nd, 3rd in order of preference.

(a) Master of Business Administration (MBA)

i) Accounting and Finance

ii) Marketing

iii) Management

iv) Banking, Insurance & Finance

(b) Master of Human Resource Management (MHRM)

(c) Master of Procurement and Logistics Management (MPLM)

(d) Master of Computing & Information Systems (MCIS)

(e) Master of Information and Technology (MIT)

(f) Master of Business Administration in I.T (MBAIT)

(g) Master of Taxation Management (MTM)

- (h) Master of Science (MSc.)
- i) Accounting and Finance
  - ii) Marketing
  - iii) Management
  - iv) Banking, Insurance & Finance
  - v) Tourism Development and Marketing
  - vi) Tourism Planning and Management
  - vii) Customer Relations
  - viii) Environmental Planning and Management
  - ix) Natural Resources Management
  - x) Environmental Health
  - xi) Environment Impact Assessment
- (i) Master of Arts (MA)
- (i) Political science
  - (ii) International Relations and Diplomacy
  - (iii) Public Administration and Management
  - (iv) Development Studies
  - (v) Sociology and Development
  - (vi) Counselling
  - (vii) Community Based Development
  - (viii) Human Rights and Development
  - (ix) Business Education (MSc BED) Specialising in:
    - Accounting
    - Office Management
    - Secretarial Science

(j) Masters of Education (M.Ed) specialising in;

- Administration
- Educational Management & Planning
- Curriculum Development:

(k) Master of Art (Commercial / Industrial Art & Design)  
Specialising in:

- Graphic Design
- Printing
- Painting
- Textiles
- Graphic Computer Design

(l) Post-Graduate Diploma Specialising in:

- Education
- Office Management
- Development Studies
- Public Administration & Management
- International Relations & Diplomacy
- Sociology and Development
- Community Based Development
- Computer Education
- Counselling
- Taxation Management
- Human Resource Management
- Educational Management and Planning
- Project Planning and Management

2. Proposed title of the dissertation.....

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## PART V

### SPONSORSHIP

All fees are payable on admission.

### SPONSORSHIP BY AN ORGANISATION

If you are sponsored by an organisation, government ,or company, details are required;

- i) Officer in-charge .....
- ii) Name of Organisation .....
- iii) Physical and Mail Address .....
- .....
- Tel: .....
- Fax: .....

Signature of Officer.....

Date (with official stamp):.....

### SELF -SPONSORED

If you are self -sponsored give detailes belw

- (i) Employment status.....
- (ii) Position held.....
- (iii) Name of organisation.....
- (iv) Address .....
- v) Your Bankers ((if any)).....

## REFERENCE

List three persons not related to you by blood or marriage, who are familiar with your character, academic ability and performance

NAME	FULL ADDRESS	PROFESSION

## DECLARATION BY THE APPLICANT

I declare that the statements made by me in answer to the foregoing questions are true and complete. I understand that willful misrepresentation renders invalid my application.

Signature:.....

Date.....



## PART VI

### ADMISSION COMMITTEE'S DECISION

Recommended by the School of .....

i) Meeting.....Date.....Minute.....

**ii) Supervisor (s)**

(a) Name.....

(b) Address.....

(c) Name.....

(d) Address.....

Approved by the Higher Degree Committee.

Meeting.....Date .....Minute.....

Prpgramme of Study approved .....

Mode of study approved (*tick as applicable*)

(a) Thesis

(b) Course work and dissertation

(c) Course work alone

Effective date of registration .....

#### NOTES

No student is allowed to register for more than one University programme at the same time  
Breach of this regulation leads to automatic cancellation of admission to the University.

Cases of impersonation, falsification of documents or giving false / incomplete information whenever discovered  
either at registration or afterwards, will lead to Automatic cancellation of admission .

Copies (not originals) of the academic documents should be attached to each Application Form  
The copies for the degree certificate(s) and Academic Transcript (s) should be certified.

Applicants themselves, should request their referees to submit the reports directly to the Academic Registrar's  
Office . The University does not request for referees' reports on behalf of applicants.

**For Foreign Applicants only:**

Candidates whose first language is not English or who did not go through an Education System with English  
as the medium of instruction, will be required to prove that they have sufficient command of the English  
language to cope with Postgraduate Studies.

***N.B Please attach proof that the Application fee has been paid***