



Nkumba University

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OFFICE OF THE VICE CHANCELLOR

The mission of the University is to provide an environment that enables the cultivation of Competence, Confidence, Creativity, and Character, in the academic, professional and social interactions.

ACADEMIC CALENDAR FOR 2016/2017 ACADEMIC YEAR

(SEMESTER I)

No.	Activity	Time Period	Person(s) Responsible
1	Reporting and Registration of Fresher's for August, 2016 Semester	Monday, 8 th August 2016	Academic Registrar's Dept, Finance Dept, Dean of Students & School Admin Assistants
2	Orientation programme for Fresher's of August, 2016 Intake	Thursday, 11 – Saturday, 13 th August, 2016	Various Officers
3	Reporting and Registration of Continuing students for August, 2016 Semester	Saturday, 13 th August 2016	AR's Dept, Finance Dept, Dean of Students & School Admin Assistants
4	Beginning of Lectures for Day and Evening Session Students at both campuses	Monday, 15 th August, 2016	Deans of School and Lecturers
5	Submission of Draft Examinations for May Quarter 2016 for Evening/Weekend (SBA)	Monday, 15 th – Wednesday 17 th August, 2016	Dean of SBA and Lecturers
6	Beginning of Lectures for Weekend Session Students at both Campuses	Saturday, 20 th August, 2016	Deans of School and Lecturers
7	End of May Quarter 2016 Examinations for Evening/Weekend (SBA)	Saturday, 20 th – Sunday 28 th August, 2016	Academic Registrar's Dept , Finance Dept, Dean, Lecturers & AAs(SBA)
8	Submission of Draft Examinations for February, 2016 Semester, Distance Session (SEHS) for both Main Campus and Kyegegwa Study Centre	Wednesday, 31st August– Saturday, 3rd September, 2016	Dean of School (SEHS) and Lecturers
9	Distance Session Students (SEHS) report for registration of Examinations for February Semester 2016 at both Main Campus & Kyegegwa Study Centre	Saturday, 3rd September 2016	School Admin Asst and Examination Office
10	End of February Semester 2016 Examinations for Distance Session (SEHS) at Main Campus & Kyegegwa Study Centre	Tuesday, 6 th - Sunday, 11 st September, 2016	Academic Registrar's Dept , Finance Dept, Dean, Lecturers & AA(SEHS)
11	Face to Face session for Distance Programme for August, 2016 Semester (SEHS) at Main Campus & Kyegegwa Study Centre	Monday, 12th - Sunday, 18 th September, 2016	Academic Registrar's Dept, Finance Dept, Dean, Lecturers & School Admin Assistant (SEHS)
12	Last Higher Degrees Committee to receive, consider and recommend postgraduate awards	Thursday, 22nd September, 2016	DVC, Director SPSR, AR & All School Deans
13	Last Senate Meeting to receive, consider and approve AWARDS for the under-graduate and Post-graduate class of October, 2016	Wednesday, 28th September, 2016	VC, AR, Director SPSR, & All School Deans
14	Display of Provisional 2016 Graduating Class Lists (for verification & correction of any errors/ommissions)	Monday 26th September - Wednesday 5th October 2016	AR
15	Deadline for Clearance for Graduation 2016	Friday, 30th September, 2016	Graduating Class 2016, AR's & Bursar's Depts, all School AAs
16	Display of Final 2016 Graduation Lists	Friday 7th October 2016	AR
17	INDEPENDENCE DAY - PUBLIC HOLIDAY	Sunday, 9th October, 2016	NO LECTURES
18	Commencement Lecture	Tuesday, 25 th October, 2016	All staff, graduating class and students
19	Graduation Day for 2016	Friday, 28 th October, 2016	All staff and graduating class
20	Submission of Draft Examinations for August Semester 2016, for both Campuses	Monday, 7 th - Thursday 10th November, 2016	Deans of School and Academic Staff



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21	Lectures for Day and Evening Session Students at both Campuses END	*Friday, 11 th November, 2016	Deans of School and Academic Staff
22	Lectures for Weekend Session Students at both Campuses END	*Sunday, 13 th November, 2016	Deans of School and Academic Staff
23	Invigilators Meeting for 2016/2017 Academic Year	Tuesday, 17 th November, 2016	VC, AR, DAR, AAR, School AAs, AA (Examinations), Deans, HoDs, & all Academic Staff
24	End of August Semester 2016 Examinations	Monday, 21 st November - Sunday, 11 th December, 2016	Deans of School, Invigilators, Asst AR, Admin Assts Exams, Sch Exam Coordinators, School AAs and individual course unit Lecturers
25	End of August, 2016 Semester.	Sunday, 11 th December, 2016	All Staff
26	End of Year Get Together Staff Party	Thursday, 15 th December, 2016	All staff
27	16 th Inter-University Games at Jomo Kenyatta University of Agriculture and Technology, Nairobi	Friday 16 th – Wednesday 21 st December, 2016	Dean of Students and Sports Tutor
28	1 st PhD Seminar	Wednesday, 7 th December, 2016	Director SPSR
29	Break-off for Christmas and New Year holidays	Friday, 16 th December, 2016	All Staff
30	Research & Internship activities (where applicable)	ENTIRE RECESS PERIOD (December 2016 - March 2017)	School Deans & Research Coordinators
(SEMESTER II)			
31	University opens after the Christmas & New Year Break	Monday, 2 nd January, 2017	All staff
32	Submission of Draft Examinations for August, 2016 Semester, Distance Session (SEHS) for both Main Campus and Kyegegwa Study Centre	Wednesday, 4 th – Saturday 7 th January, 2017	Dean of School (SEHS) and Lecturers
33	Distance Session Students for both Main Campus and Kyegegwa Study Centre (SBA & SEHS) report for registration of August Semester 2016 examinations	Saturday, 7 th January, 2017	School Administrative Assistants and Examination Office
34	End of August Semester 2016 Examinations for Distance Students (SBA and SEHS) at Main Campus and Kyegegwa Study Centre	Tuesday 10 th – Sunday, 15 th January, 2017	Examinations Office, Lecturers/Invigilators, and Administrative Assistants
35	Face to Face Session of February Semester 2017 for Distance Programme for both Main Campus and Kyegegwa Study Centre	Monday, 16 th – Sunday, 22 nd January, 2017	Dean of School, Lecturers and Admin Assts in both SBA & SEHS
36	Joint Time table Committee Meeting for all Schools	Wednesday, 18 th January, 2017	Committee members
37	Reporting and registration of February Semester 2017 Fresher's (Day) at both Campuses	Monday, 23 rd January, 2017	Academic Registrar, Finance, Dean of Students Dept & School Admin Assistant
38	2 nd PhD Seminar	Wednesday, 25 th January 2017	Director SPSR
39	Orientation programme for Fresher's of February, 2017 Intake	Wednesday, 25 th - Saturday 28 th , January, 2017	Various Officers
40	LIBERATION DAY - PUBLIC HOLIDAY	Thursday, 26th January, 2017	NO LECTURES
41	Reporting and Registration of Continuing students for February, 2017 Semester	Saturday 28 th , January, 2017	Academic Registrar, Finance, Dean of Students Dept & School Admin Assistant
42	Lectures begin - all Day & Evening Students at both Campuses	Monday, 30 th January, 2017	All students and Academic Staff



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43	Lectures begin - all Weekend Students at both Campuses	Saturday 4th February, 2017	All students and Academic Staff
44	School Boards Meetings to consider examination results for August 2016 Semester & Distance programmes	Thursday, 23rd February 2017	ALL SCHOOLS
45	Senate Meeting to consider examination results for August 2016 Semester & Distance programmes	Wednesday, 15th March, 2017	VC, AR, Dean of Schools & Director SPSR
46	ASH WEDNESDAY	Wednesday, 1st March, 2017	DEAN OF STUDENTS AND STUDENTS' GUILD
47	Desolving of Guild Officials	Friday, 4th March, 2017	DoS Dept and Guild Officials
48	Vetting of Guild Officials	Monday, 6 th March 2017	DoS Dept and Guild Officials
49	INTERNATIONAL WOMEN'S DAY- PUBLIC HOLIDAY	Wednesday, 8th March, 2017	NO LECTURES
50	Declaration of Guild Campaigns	Monday, 13 th March, 2017	DoS Dept and Guild Officials
51	Guild Campaigns	Monday, 13 th – Thursday, 30th March, 2017	DoS Dept and Guild Officials
52	23rd Annual Cultural Festival	Saturday, 25 th March, 2017	DoS Dept and Guild Officials
53	Open Air Guild Campaigns	Friday, 31st March, 2017	DoS Dept and Guild Officials
54	Guild Elections	Saturday, 1st April, 2017	DoS Dept and Guild Officials
55	Swearing in of New Guild Officials	Wednesday, 5 th April, 2017	DoS Dept and Guild Officials
56	Vetting of Guild Ministers	Thursday, 6th – Wednesday, 12th April, 2017	DoS Dept and Guild Officials
57	PALM SUNDAY	Sunday, 9th April, 2017	ALL UNIVERSITY CHRISTIANS
58	GOOD FRIDAY- PUBLIC HOLIDAY	Friday, 14th April, 2017	NO LECTURES
59	EASTER SUNDAY- PUBLIC HOLIDAY	Sunday, 16th April, 2017	NO LECTURES
60	EASTER MONDAY- PUBLIC HOLIDAY	Monday, 17th April, 2017	NO LECTURES
61	Induction of New Guild Officials	Tuesday, 18 th – Thursday, 20th April, 2017	DoS Dept and Guild Officials
62	Guild Handover Ceremony	Friday, 21st April, 2017	DoS Dept and Guild Officials
63	INTERNATIONAL LABOUR DAY- PUBLIC HOLIDAY	Monday, 1st May, 2017	NO LECTURES
64	MARTYRS DAY- PUBLIC HOLIDAY	Saturday, 3rd June, 2017	NO LECTURES
65	HEROES DAY- PUBLIC HOLIDAY	Friday, 9th June, 2017	NO LECTURES
66	Submission of Draft Examinations for February Semester 2017, for both Campuses	Monday, 1st - Friday 5th May, 2017	Deans of School and Academic Staff
67	Lectures for Day and Evening Session Students at both Campuses END	*Friday, 5 th May, 2017	Deans of School and Academic Staff
68	Lectures for Weekend Session Students at both Campuses END	*Sunday, 7th May, 2017	Deans of School and Academic Staff
69	End of February Semester, 2017 Examinations for all Schools	Thursday, 18th May - Sunday, 11 th June, 2017	Deans of School, Invigilators, Asst AR, Admin Assts Exams, Sch Exam Coordinators, School AAs and individual course unit Lecturers
70	Nkumba Open Volleyball Championships	Saturday 10 th & Sunday, 11 th June, 2017	Dean of Students and Sports Tutor
71	End of February, 2017 Semester.	Sunday, 11 th June, 2017	All Staff
72	Senate Meeting to consider February Semester 2017 examination results	Friday, 7th July, 2017	VC, AR, Dean SLAW & Senators



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73	Submission of Draft Examinations for February, 2017 Semester, Distance session (SBA)	Wednesday, 5 th – Saturday, 8 th July, 2017	Dean of SBA and Lecturers
74	Distance Session Students (SBA) report for registration of February Semester 2017 Examinations	Saturday, 8 th July, 2017	School Admin Assts and Examination Office
75	End of February Semester 2017 Examinations, Distance (SBA)	Tuesday, 11 th – Sunday, 16 th July, 2017	Academic Registrar's Dept , Finance Dept, Dean, Lecturers & AAs(SBA)
76	Face to Face Session for Distance Programme August Semester 2017 (SBA)	Monday, 17 th – Sunday, 23 th July, 2017	Academic Registrar's Dept, Finance Dept, Dean, Lecturers & School Admin Assistants (SBA)
77	Deadline for submission of Masters dissertations by Graduating Class 2017 to Schools	Friday, 28th July, 2017	Graduating Class of 2017
78	Deadline for submission of Undergraduate Research Reports by Graduating Class 2017 to Schools	Friday, 28th July, 2017	Graduating Class of 2017
DURING THE HOLIDAYS, ALL STUDENTS ARE REQUESTED TO LOG INTO THE STUDENT'S PORTAL at enkumba.ac.ug TO SIGN UP FOR THE COURSE UNITS THEY INTEND TO STUDY NEXT SEMESTER OR QUARTER IN 2016/2017. THE PROCESS IS SIMILAR TO THE ONE USED IN GENERATING FEES INVOICES			